



Bitters Pump Station Upgrades and Tank Replacement
Solicitation Number: CO-00601-SM
Job No.: 20-6007

ADDENDUM 1
June 20, 2023

To Respondent of Record:

This addendum, applicable to work referenced above, is an amendment to the price proposal, plans and specifications and as such will be a part of and included in the Contract Documents. Acknowledge receipt of this addendum by entering the Addendum number and issue date on the space provided in submitted copies of the Respondent Questionnaire.

CHANGES TO THE SPECIFICATIONS

1. REQUEST FOR COMPETITIVE SEALED PROPOSALS. The last paragraph of the Request for Competitive Sealed Proposals is deleted in its entirety and replaced with the following:

Proposals will be received **electronically only**, until **2:00 PM (CDT) on July 10, 2023**. Electronic proposals will be received via the secure SAWS FTP site. See the Electronic Proposal Opening Instructions attachment for additional information regarding an electronic proposal submittal. Electronic proposals shall be accompanied by a bid bond in an amount not less than five percent of the total proposal price. (Or, if providing SAWS with a cashier's check or certified check in an amount not less than five percent of the total proposal price, SAWS will request this within 24 hours from the Respondent who did not submit a bid bond). Proposals will then be publicly opened and read aloud by Contract Administration via WebEx.

LINK: <https://saws.webex.com/saws/j.php?MTID=m5dee7b07b165498d784ed3ca368ab75d>

Meeting Number: 2482 673 3100

Meeting Password: CO-00601

Join by Phone: +1-469-210-7159 US Toll (Dallas)

+1-408-418-9388 US Toll

2. ELECTRONIC BID OPENING INSTRUCTIONS. Deleted the Electronic Bid Opening Instruction in its entirety and replaced with the revised version attached to this Addendum.

END OF ADDENDUM

This Addendum, including this one (1) page with attachments in its entirety.

Attachment: Electronic Bid Opening Instructions (1 page)



**BITTERS PUMP STATION UPGRADES AND TANK
REPLACEMENT PROJECT
Solicitation Number: CO-00601**

**ELECTRONIC BID OPENING INSTRUCTIONS
July 10, 2023 at 2:00 PM (CDT)**

FTP PROPOSAL UPLOAD

In order to receive electronic proposal for this RFCSP, SAWS will utilize a SAWS secured File Transfer Protocol (FTP) site. Only Respondents submitting as Prime Contractors will need to submit their request prior to **July 7, 2023 by 2:00 PM (CDT)** to receive access to the FTP site via email to Stella.Manzello@saws.org. Respondent's email shall provide the legal name of the Respondent's company and the intended recipient's email address and phone number. No requests for FTP site access will be accepted after **July 7, 2023 by 2:00 PM (CDT)**. Once a Respondent is approved for access, an email with a hyperlink to the FTP site and a unique password for the Respondent will be provided to the Respondent's email recipient.

Once access is received, Respondent may upload the required documents per the Respondent's Proposal checklist any time before **July 10, 2023 by 2:00 PM (CDT)**. Please ensure to allow sufficient time should Bidder's experience technical difficulties in uploading the required documents. No changes to the proposal price can be made once the Bid has been submitted.

Respondents shall comply with the following:

- 1) Limit files to three (3) pdf files that includes all items as indicated on the Respondent's Proposal Checklist. ONLY 3 SUBMITTALS PER RESPONDENT WILL BE ACCEPTED PER REQUEST. Do not upload zip files.
- 2) Ensure that the itemized General Price Proposal Items is the first page(s) of File 1.
- 3) Respondents may protect the documents from editing by adding a password. **However, the document must be accessible for viewing by SAWS without requiring a password.**
- 4) Files shall be titled as required on the Respondent's Proposal Checklist.
- 5) DO NOT SHARE ACCESS AND/OR PASSWORD WITH OTHER PARTIES OUTSIDE YOUR COMPANY.
- 6) ENSURE THE PROPOSAL IS RECEIVED BY SAWS NO LATER THAN THE DUE DATE AND TIME. PROPOSALS RECEIVED BY SAWS AFTER THE PROPOSAL OPENING DEADLINE WILL NOT BE ACCEPTED.

If the Bidder is in need of help, they may contact the SAWS Contract Administrator, Stella Manzello at 210-233-3854 or view troubleshooting tips at <http://www.Serv-U.com/sharefiles>

WEBEX PROPOSAL OPENING MEETING

The WebEx meeting details are below, if Respondent would like to view the public opening of the price proposal.

Access Information: <https://saws.webex.com/saws/j.php?MTID=m5dec7b07b165498d784ed3ca368ab75d>

Meeting Number: 2482 673 3100

Meeting Password: CO-00601

Audio Connection: 210-233-2090 (SAWS WebEx)

If you have any questions or concerns, please feel free to contact me.
Thank you,

Stella Manzello

Contract Administrator

2800 U.S. Highway 281 North, Ste. 171 | San Antonio, TX 78212

Office | 210-233-3854

Email Stella.Manzello@saws.org